

## Weekly from Dr. Rudolph

May 11, 2018

This year for teacher and staff appreciation we will be sending fajita bars to each site / office. Our team has worked extremely hard this year on many levels and we felt that instead of sending cookies or muffins it would be best to send lunch to everyone. Times will vary but it will take place around 11:30 – 12:00 at most sites. Copies of the resolutions you passed for staff appreciation will be sent along with the food.

### Upcoming Events

Monday, May 14	DELAC @ Theuerkauf Crittenden Spring Concert
Tuesday, May 15	Huff School Site Council, 4:00 p.m. Monta Loma School Site Council, 4:00 p.m. Huff ELAC, 6:00 p.m. Castro ELAC, 6:00 p.m. Crittenden Band Concert, 7:00 p.m.
Wednesday, May 16	Mistral ELAC, 6:00 p.m. Crittenden Concert, 6:30 p.m. Theuerkauf PTA, 6:30 p.m. Graham Choir Concert, 7:00 p.m.
Thursday, May 17	Graham PTA, 8:00 a.m. Huff PTA, 8:00 a.m. Stevenson Market Day, 8:30 – 11:30 a.m. Landels ELAC, 8:30 a.m. Mistral PTA, 6:00 p.m. Board Meeting, 6:00 p.m.
Friday, May 18	Monta Loma Walkathon, 3:00 – 6:00 p.m. Stevenson Ice Cream Social and New Parent Orientation, 5:30 p.m. Graham Graduation Dance, 7:00 p.m.

### Superintendent's Calendar in Review

- Met with six direct reports
- Led the weekly Cabinet meeting
- Met with Leadership Team to review 2018-19 budget
- Met with PTA Presidents
- Had lunch with Huff staff to congratulate them on Distinguished School status
- Met with Board president
- Attended MVEF meeting
- Attended the Santa Clara County Superintendents' Association meeting
- Attended the Wipro event at Stanford
- Led the District Advisory Committee meeting
- Met with a Board member
- Attended the last Leadership Mountain View class

### **From the Public Information Officer**

- Multiple public records requests
- Parent and staff communications
- Social media and website updates
- Construction communications planning
- [Postcard to Theuerkauf/ST/DO neighbors about construction](#)
- [Postcard to CA/MI neighbors about construction](#)
- [Ad for the MV Voice listing all construction projects](#)
- Video series “Let’s talk” planning and scripts
- Media interview and photographer coordination
- MVEF marketing meeting
- PTA Presidents’ meeting
- LCAP draft posting and input promotion

### **From the Director of Technology**

- Supporting the sites with testing
- Attended the technology leaders meeting at the Santa Clara County Office of Education
- Planning for end of school year

### **From the Chief Business Officer**

#### **Capital Projects**

We are in the final stages in preparation for the summer work. There are 49 work days over the summer, June 4-August 10. We estimate over \$56M will be completed this summer, at a rough amount of \$1.15M per day in construction. All campuses will be under construction in some way except Crittenden.

#### **Fiscal**

This week we continue to work on the 2018-19 Budget.

#### **Food & Nutrition Services**

This week food service is finalizing Summer Seamless sites. We visited three apartment complexes that house over 100 children who will be served meals this summer.

We also have reached out to Farmers to ensure Farm to Table foods that will be available at a good price to help keep down the cost of the summer meals.

Summer meals training will be done on a site by site basis.

This week, we attend a meeting of the Children's Hunger Coalition at the Second Harvest Food Bank.

### **General Business/Chief Business Officer**

Dr. Clark attended check in meetings with the Superintendent, and the three Business Services Directors. Attended a construction walk through at Landels with our project manager and office staff. Met with MVEF leadership discussing programs and costs for next year's MVEF-sponsored programs. Spent much of the week working on the final LCAP numbers and the 2018-2019 adoption budget.

### **From the Chief Academic Officer**

The draft of the Local Control Accountability Plan is complete and was sent to the County Office of Education for initial review on Friday, May 4. We received comments from one of our county reviewers on Thursday, May 10. The comments contained some minor corrections which were completed on Thursday and sent back to the reviewer. The LCAP was posted for public comment on May 9 and shared with the District Advisory Committee. It will be shared with DELAC on May 14. The LCAP will be shared with the Board of Trustees on May 17. The District will post answers to questions and comments made at the public meetings and online the week of May 21. The public hearing will be at the May 31<sup>st</sup> Board of Trustees meeting with final approval at the June 14 meeting.

Cathy Baur and Tara Vikjord met with Dion Lim from Next Lesson to get a preview of a new feedback tool they are developing. He and his team will present the tool to the Leadership Team at their meeting on May 15. Cathy and Tara also met with representatives from iReady, which is one of the supplemental programs the middle schools are reviewing for use in the Response to Instruction periods next year.

### **Curriculum, Instruction, and Assessment**

This week in the Curriculum, Instruction, and Assessment department, CAASPP testing has continued to be the focus. We are nearing the end of our state testing window and students and teachers have been working diligently to complete all of the different assessments.

Tara Vikjord has continued meeting with the Professional Development Committee to finalize the 2018-19 Professional Development Plan for teachers. Next year, there will be several PD series options allowing teachers to select a focus and attend multiple sessions on a topic throughout the year.

Tara attended the Wipro Science Grant Induction ceremony along with Dr. Rudolph and the teachers who will be participating in the first cohort.

Tara met with the Instructional Coaches this week to plan for the upcoming school year. Cindy continued her focus on preparing for summer school, scheduling students, planning lessons, preparing professional development, food service, and transportation.

### **Federal, State and Strategic Programs**

#### **5/8: Specific Learner Needs Task Force meeting at Crittenden, 6-8:00pm**

Focused on review of tasks accomplished and conclusion of the task force this year. Remaining work with students with disabilities who are also English Learners will continue at a district/staff level to create a framework to support this subgroup's needs.

**5/9: Parent University at Crittenden Middle School 6-8pm**

Focused on suicide prevention. 52 attendees and over 30 families attended. The workshop training was presented by Santa Clara County supported by CHAC, Uplift, and several other behavioral health organizations.

**5/9: School and Community Engagement Facilitator staff meeting**

Focused on assignments for next year, newly negotiated School Linked Services grant guidelines and parent engagement data check ins.

**Site Visits:**

**5/10:** Crittenden Middle School—Support provided to the ELD teacher at Crittenden by Arline Siam. Student data review and next steps planned.

**5/11:** Landels—2018-2019 ELD and newcomer support Planning with new principal Heidi Galassi and staff.

Federal Program Review follow up meeting was held with the middle school athletic directors/coaches. Policy adoptions needed will be presented to the Board of Trustees.

**Special Education**

Gary Johnson and Acantha Ellard visited The Bridge School in Hillsborough to gather data as we plan for creating and implementing the new medically fragile/orthopedically impaired classroom at Landels.

Gary attended the Special Education Local Plan Area (SELPA) I Community Advisory Committee on Monday, 5/7. Topics of discussion included teacher and staff appreciation activities, Palo Alto Junior Museum and Zoo redesign and remodel, and elections for CAC positions for 2018-19.

Gary also attended the Northwest SELPA meeting on Tuesday, 5/8. Topics included the upcoming special education data submission in June, the transition process of preschool-aged students to school-aged programs, the private school referral process, and updates to the SELPA master contract.

Heidi Smith and Gary co-facilitated the last Specific Learner Needs Task Force. We reviewed the work done this year, next steps planned for work with English Learner staff and special education staff to develop a framework for supporting English Learners who also have a disability and concluded with ending the task force.